

**ELK TOWNSHIP  
COMMITTEE MEETING MINUTES  
July 21, 2020**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:02PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

Present were: Mr. Hollywood (via teleconference), Mrs. Nicholson, Mr. Poisker (joined the meeting at 7:16PM via teleconference), Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk and Mr. Bitgood (via teleconference).

**APPROVAL OF MINUTES** of June 16, 2020 Work Session and Closed Session and June 23, 2020 Special Meeting

Motion by Mr. Rambo, seconded by Mr. Hollywood to approve the minutes of June 16, 2020 Work Session and Closed Session and June 23, 2020 Special Meeting, motion carried with Mr. Hollywood and Mrs. Nicholson abstaining from the June 16, 2020 meetings and Mr. Rambo abstaining from the June 23, 2020 meeting.

**COMMITTEE REPORTS**

Mr. Hollywood reported Aura School is considering the options to reopen in September. They are looking at 2 – ½ days in person learning.

Aura School will be holding 6<sup>th</sup> grade promotion on Monday, July 27, 2020 at 6pm in the park.

Mrs. Nicholson stated Environmental will be meeting in August. They are planning to add edging to the beds and plant bushes at the flag pole and monument in the front of the building.

**POLICE CHIEF REPORT**

Mr. Rambo read the police report for the month of June as submitted by Chief Hughes. The department received 1570 calls for service, responded to 14 accidents with 8 injuries, issued 6 motor vehicle summons and 4 warnings and made 1 arrest.

**FIRE DEPARTMENT REPORT**

Mr. Rambo read the Fire Company reports as submitted. Aura Fire Company, 39-1 responded to 20 calls for service and Ferrell Fire Company, 39-3 responded to 21 calls for service.

**ENGINEER'S REPORT**

Mr. Bitgood reported on a few highlights from his report.

The TCDI grant was approved in the amount of \$77,000.00. Looking for final contracts from DVRPC. This is for a bike way and pedestrian improvements.

Stanger Avenue core samples have been taken and this project can now be closed out without penalties. The final payment and change order will be submitted this month.

Aura I bond company contractor has been out and has made significant progress. Will be paving later this week or beginning of next, depending on weather.

Valle del Sol situation has not changed. He has worked up an estimate for the repair of the drainage problem. He will submit the plan to the DOT as part of the Ewan Road project. The NJ DEP is okay with this option.

Mr. Considine will have a bond ordinance prepared to potentially fund this portion of project. This way the funds will be available if it is not approved and funded by NJ DOT. The ordinance can be canceled if necessary.

Mr. Bitgood would like committee to review the ordinance concerning maintenance guarantees.

**PUBLIC PORTION** on Agenda Items only.

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Rambo, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to speak at this time.

No one spoke.

Motion by Mr. Poisker to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

**RESOLUTION:**

**RESOLUTION R-66-2020**

**RESOLUTION FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE 2020 MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 – STATE OF NJ CLEAN COMMUNITIES GRANT PROGRAM**

Motion by Mrs. Nicholson, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-67-2020**

**RESOLUTION APPOINTING CLASS II SPECIAL OFFICER, SEAN WESTON, AS THE MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER FOR THE TOWNSHIP OF ELK**

Motion by Mr. Rambo, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-68-2020**

**RESOLUTION APPOINTING CLASS II SPECIAL OFFICER FOR THE ELK TOWNSHIP POLICE DEPARTMENT – STEPHEN M. SCHANNE**

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-69-2020**

**RESOLUTION AMENDING MUNICIPAL ALLIANCE FISCAL GRANT CYCLE TO OCTOBER 1, 2020 – JUNE 30, 2021**

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes

Mayor Sammons Yes

**RESOLUTION R-70-2020**

**RESOLUTION OF THE GOVERNING BODY CERTIFYING THE 2019 ANNUAL AUDIT**

Motion by Mr. Poisker, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-71-2020**

**RESOLUTION AUTHORIZING AN EMERGENCY APPROPRIATION PURSUANT TO N.J.S. 40A:4-48**

Motion by Mr. Rambo, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-72-2020**

**RESOLUTION AUTHORIZING RENEWAL OF PLENARY RETAIL DISTRIBUTION LIQUOR LICENSE NUMBER 0804-44-001-002 FOR HAVISH 1, INC. FOR THE PERIOD OF JULY 1, 2020 TO JUNE 30, 2021**

Motion by Mrs. Nicholson, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**PURSUANT TO RESOLUTION R-26-2020**

**THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION**

**GLOUCESTER COUNTY REPRESENTATIVE** was not present.

**PUBLIC PORTION**

Motion by Mr. Rambo to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committees attention to speak at this time.

No one spoke.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Rambo to Pay the Bills, seconded by Mrs. Nicholson, upon roll call motion was carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**ADJOURNMENT**

Motion by Mr. Rambo to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 7:38PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC  
Township Clerk